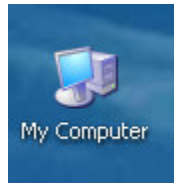


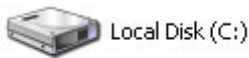
Backing Up OrderAll® to a USB Drive

Important - Make Sure OrderAll is Shut Down!

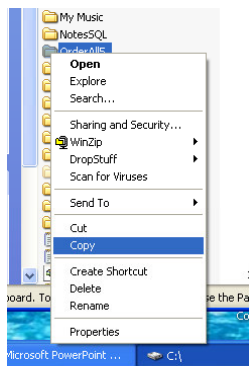


From the computer's Desktop, double click My Computer icon

Hard Disk Drives

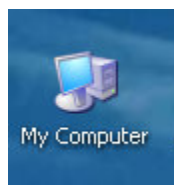


Double click Local Disk (C:)
Your C Drive may be labeled differently

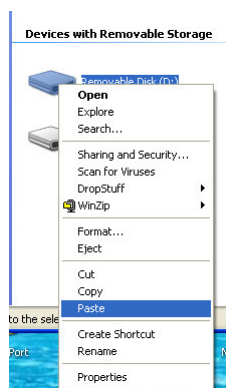


Right Click on the OrderAll8 Folder and choose Copy. The folder has now been selected to be copied.

Close all windows and return to the computer's Desktop



Double click My Computer icon



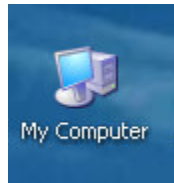
Right Click on the USB Drive icon and choose Paste, The files will now start to copy to the USB Drive.

On subsequent backups, you will be notified that the OrderAll8 Folder already exists. Choose YES TO ALL to begin the file transfer.

When finished, the Backup is saved on the USB Drive.

Transferring OrderAll® From a USB Drive

STOP! Only complete the following if you need to move your files to another computer.

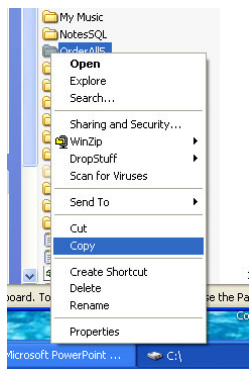


Insert the USB Drive into the target computer.

From the computer's Desktop, double click My Computer icon

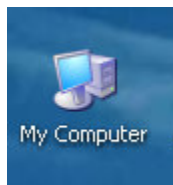
Double click USB Drive Icon

Your USB Drive may be labeled as a Removable Disk



Right Click on the OrderAll8 Folder and choose Copy. The folder has now been selected to be copied.

Close all windows and return to the computer's Desktop

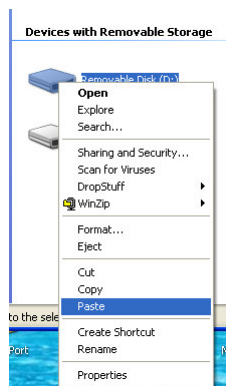


Double click My Computer icon



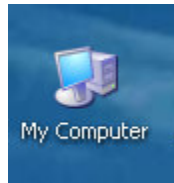
Right Click on the C Drive icon and choose Paste, The files will now start to copy from the USB Drive.

On subsequent backups, you will be notified that the OrderAll8 Folder already exists. Choose YES TO ALL to begin the file transfer.

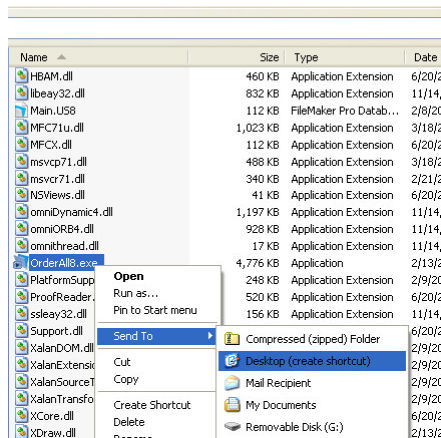
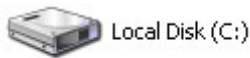


Transferring OrderAll® From a USB Drive

STOP! Only complete the following if you are moving OrderAll to a NEW COMPUTER



Hard Disk Drives



Create a new desktop
Shortcut to Start OrderAll

Double click Local Disk (C:)
Your C Drive may be labeled differently

Double Click the OrderAll8 Folder.

Right Click the OrderAll.EXE file

Choose Send To

Select Desktop (create shortcut)

A shortcut to start OrderAll has been created on
the Desktop

Transferring OrderAll® From a USB Drive

STOP! Only complete the following if you are moving OrderAll to a NEW COMPUTER

Installing the USDatabase PDF Print Driver

Download the USDatabase PDF Program File to your computer's desktop by clicking the link below.

Choose the SAVE file option, and navigate to your computer's Desktop to save the file.

You will need to log into the file server.

The User Name is: g8

The Password is: g8

<http://66.189.123.177/reps/G8/pdf.exe>

1. To set up the USDatabase PDF program, navigate to the Desktop
2. Double click the pdf.exe icon
3. Follow the installer instructions (Next, and Finish buttons).
4. A black screen will appear. Wait until you see the WinZip Self Extractor window.
5. Click Setup button. A new black screen will appear.
6. When both black screens have disappeared, the installation is complete.
7. Return to the Desktop and delete the pdf.exe file

If you feel uncomfortable following these instructions, U.S. Database can move the program to a new computer for \$40.00.